



# Draft Bradford District Local Plan

## Preferred Options (Regulation 18)

## Engagement Plan

FEBRUARY 2021



## FOREWORD

The District faces a number of challenges ahead arising from development pressure for new housing, retail and commercial premises and the supporting infrastructure, services and facilities required to facilitate major growth and regeneration. The Bradford District Local Plan will guide future growth and development required in the District in the proposed plan period up to 2038.

This document sets out how Bradford Council will seek to engage the public in considering the draft Bradford District Local Plan. It sets out the aims and principles that will underpin the public consultation and will be referred to as the 'Engagement Plan'.

The Bradford District Local Plan is changing and simplifying. The Council is combining work on the Core Strategy Partial Review and emerging site Allocations together with other local plan documents, including a review of the adopted Area Action Plans (City Centre and Canal Road Corridor), plus the Waste Management Development Plan Document into a single plan format.

The new integrated Local Plan sets out a clear spatial direction for the District and an opportunity to align with new national planning directions as they arise. The work has been challenging but has also been driven by the need to:

- Refocus our direction at the strategic level to embed growth and development within the context of a climate emergency.
- Identify clear local area strategies, which take into consideration not just new sites for housing and employment, but also what makes places special.
- Refresh our planning focus for Bradford City Centre linked to infrastructure investment opportunities and new master planning.

The structure of the Local Plan is wide ranging but divided into four broad areas:

- **strategic policies** on issues such as sustainable development, housing and employment land requirements and strategic policies to shape the District including climate change;
- **thematic policies** on topics such as housing, employment and the environment;
- **site allocations** for the Regional City areas and settlements within the district.
- **an implementation and monitoring framework.**

This Engagement Plan is separated into three parts:

- **Part One** sets out the background to the Local Plan along with the aims and principles that will underpin this formal consultation on the preferred approach for guiding development in the Bradford District until 2038.

- **Part Two** forms the engagement plan which sets out how the Council will meet the aims and principles in Part 1 and comply with the relevant planning regulations, the adopted revised Statement of Community Involvement (SCI) and the Temporary Suspension Statement for the SCI.
- **Part Three** sets out how the formal consultation will be recorded and how any comments received will be taken into consideration prior to any further consultation stages or Independent Examination.

Further information about the draft Bradford District Local Plan can be found on the [Planning Policy webpages](#).

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## **PART ONE: BACKGROUND, AIMS AND PRINCIPLES**

### **1.0. BACKGROUND**

- 1.1. This section briefly explains the background to the Bradford District Local Plan and how community consultation and engagement plays a key role in the formulation of new planning policy documents. It will set out the key aims, objectives and principles that the Council will seek to achieve during the forthcoming consultation.
- 1.2. The development plan is at the heart of the planning system with a requirement in law that planning decisions must be made in line with the development plan for the area unless material considerations indicate otherwise. Plans set out a vision and a framework for future development of the area, addressing needs and opportunities in relation to housing, the economy, community facilities and infrastructure, as well as a basis for conserving and enhancing the natural and historic environment, mitigating and adapting to climate change and achieving well designed places.
- 1.3. The City of Bradford Metropolitan District Council (CBMDC), as the Local Planning Authority, is required to produce a Local Plan and ensure that it is kept up to date to help guide development and determine planning applications within its area.
- 1.4. The Council is currently in the process of producing the final elements of its Local Plan for the Bradford District which will replace the Replacement Unitary Development Plan.

#### **Replacement Unitary Development Plan**

- 1.5. The Replacement Unitary Development Plan (RUDP) was adopted in October 2005. As a result of changes within the Planning system shortly after its adoption, the Council was required to produce a Local Development Framework, now referred to as a Local Plan.
- 1.6. The Secretary of State issued a Direction to the Council on 30th September 2008 setting out which RUDP policies were saved beyond October 2008 until the adoption of the Local Plan. A total of 16 RUDP policies were deleted at this time. Some elements of the RUDP remain current planning policy until

which time it is replaced by the Allocations Development Plan Document once it is adopted.

### **Local Plan**

- 1.7. A Local Plan is made up of a collection of Local Development Documents which set out the planning framework and strategy for an area. It is intended to be an integrated strategy which includes a vision with core strategic objectives together with a focused set of strategic and development orientated planning policies.
  
- 1.8. At present, several of these Local Development Documents have been prepared and adopted by the Council, including the Core Strategy, two Area Action Plans for Bradford City Centre and Shipley Canal Road Corridor and a Waste Management plan. This consultation on the draft Bradford District Local Plan is combining work on the Core Strategy Partial Review and emerging site Allocations together with other local plan documents, including a review of the adopted Area Action Plans (City Centre and Canal Road Corridor), plus the Waste Management Development Plan Document into a single plan format.

### **The Legislative Context**

- 1.9. The Planning and Compulsory Purchase Act (2004), as subsequently amended by the Localism Act 2011, provide the legal basis for producing Local Plans in England.
  
- 1.10. The statutory Regulations governing Local Plan production is contained in the Town and Country Planning (Local Planning) (England) Regulations 2012<sup>1</sup>, as amended. Specifically, the preparation of this Joint Engagement Plan and the undertaking of the two consultations are undertaken in accordance with the following regulations:
  - Regulation 18: Preparation of a Local Plan
  - Regulation 35: The availability of documents
  - Regulation 36: Copies of documents

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<sup>1</sup> The Town & Country Planning (Local Planning) (England) Regulations 2012  
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- 1.11. The National Planning Policy Framework or NPPF sets out the Government's planning policy for England and how this should be applied throughout the planning system. The framework must be taken into account when preparing development plans, specifically Part 3, and is a material consideration in planning decisions

### **Local Plan and Community Engagement**

- 1.12. One of the key aims of the planning system is to strengthen community involvement in the planning of the places in which people live and work. Importance is placed on community involvement throughout the preparation of the development plan documents, in particular at the early stages. It is important for the community, stakeholders and other interested parties to gain an understanding of the planning system so that they are aware of the process that they are participating in.

### **Statement of Community Involvement**

- 1.13. The Statement of Community Involvement (SCI) sets out how the Council intends to engage the community in producing its Local Plan, and in the consideration of planning applications. The SCI is itself a Local Development Document that is the subject of a Public Examination by an independent Inspector.
- 1.14. Bradford's Revised SCI was adopted on 6<sup>th</sup> November 2018. All other Local Development Documents will be required to comply with the requirements for community involvement as set out within the adopted SCI.
- 1.15. The Council has issued a 'Temporary Suspension Notice' for parts of its SCI in January 2021 which has direct implications for this consultation. The subject of this note relates to the availability of documents as a result of the Covid-19 pandemic. Further details regarding this issue will be explained within the Engagement Plan and a copy of the notice is available until which time it is no longer required on the [Statement of Community Involvement web page](#).



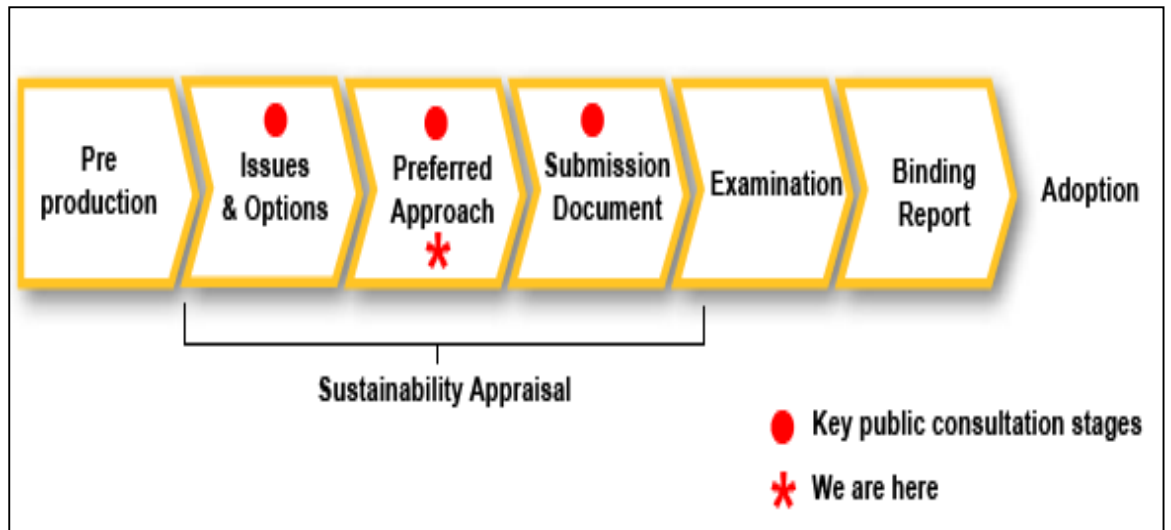
- 1.16. This Engagement Plan sets out how the Council intends to undertake consultation and engagement on the draft Bradford District Local Plan in accordance with the adopted revised SCI.
- 1.17. Furthermore, following this period of consultation, a Statement of Consultation will be produced for each plan which will outline the specific details of the consultation which took place and the outcomes of all the meetings, events and comments. The Council will provide further details of how the consultation responses have been used to influence the next stages of plan preparation.

### **Timetable for Plan Production**

- 1.18. The Local Development Scheme (LDS) is a three-year rolling work programme that sets out the agreed details, timescales and arrangements for producing Local Plan documents. It provides a detailed breakdown of when the Council anticipates reaching certain points within Plan preparation including when community involvement on a particular document is likely to take place.
- 1.19. The LDS is reviewed on a regular basis and linked with the Annual Monitoring Report. The Council's current Local Development Scheme was reviewed in 2018 taking account of progress on the local Plan, changes in local circumstances and changes to national policy. The LDS was approved at Executive on 10<sup>th</sup> July 2018.
- 1.20. A revised Local Development Scheme will be published during this period of consultation which takes account of the timetable slippage to date and the impact of Covid-19.

### **Stages in Local Plan Production**

- 1.21. There are several stages in the preparation of any Development Plan Document; these are illustrated in the diagram below. This consultation at the preferred options stage. This is the final informal stage prior to a formal submission document which will be sent to an independent examiner of Examination.



### Local Plans and Duty to Co-operate

- 1.22. The Council is duly required to cooperate with adjoining Local Planning Authorities (LPAs) and other public bodies to maximise effectiveness of policies for strategic planning matters in the Local Plan.
- 1.23. The Council has and will continue to undertake its Duty to Cooperate discussions surrounding the Local Plan as part of plan preparation. A Duty to Cooperate Action Plan will be published during this consultation.

### Aims

- 1.24. This Engagement Plan has been prepared to ensure that the publication of the Local Plan is compliance with the Council's adopted Revised SCI (including the temporary suspension notice) and associated statutory planning regulations. By outlines the consultation methods it will ensure that as many different stakeholders and the wider community, as appropriate, are engaged in this stage of the plan preparation process. This should ensure that as far as practicable the Bradford District Local Plan:
- Reflects the needs of the District, its communities and stakeholders;
  - Is technically robust and based on sound information and evidence;
  - Enjoys broad consensus

### Objectives

- 1.25. This Engagement Plan will:

- Identify the statutory stakeholders and organisations that will be notified of the publication of the Local Plan;
- Identify how individuals, stakeholders, organisations and interested parties will be notified;
- Set out how individuals, stakeholders, organisations and the local community can make formal representations.

### **Principles**

- 1.26. There are several principles which will underpin the approach during this engagement in support of the publication, namely:
- Identify and provide opportunities for individuals, stakeholders and interested parties to be informed of the publication of the draft Local Plan and supporting documents.
  - Provide good quality, accessible and relevant information.
  - Meet the requirements as set out in the relevant planning Regulations and the Councils adopted Revised Statement of Community Involvement (SCI), where possible and in line with the temporary suspension notice.
  - Meet the requirements of the Strategic Environmental Assessment (SEA) Directive with regards to consultation.
  - Have due regard to the General Data Protection Regulations (GDPR) 2018.

## PART TWO: ENGAGEMENT PLAN

- 2.1 This Engagement Plan outlines out how the general public, key stakeholders, local organisations and groups will be notified of the issuing of the Draft Bradford District Local Plan and supporting documents for formal representations in line with planning regulations and Government planning policy.
- 2.2 In addition to the key consultation document above, a number of supporting and evidence base documents will be published; these are outlined in Table 1 below.

**TABLE 1: SUPPORTING DOCUMENTS**

Type of Document	Documents to be published as part of the consultation
<b>Consultation Material</b>	<ul style="list-style-type: none"><li>• Engagement Plan</li><li>• Regulation 18 - Statement of the Representation Procedure</li></ul>
<b>Impact Assessments</b>	<ul style="list-style-type: none"><li>• Interim Sustainability Appraisal (SA)</li><li>• Habitats Regulations Assessment (HRA)</li><li>• Equality Impact Assessment (EqIA)</li><li>• Health Impact Assessment (HIA)</li></ul>
<b>Reports</b>	<ul style="list-style-type: none"><li>• Core Strategy Partial Review – Preferred Options: Statement of Consultation</li><li>• Allocations – Issues and Options: Statement of Consultation</li></ul>
<b>Supporting Evidence Base documents</b>	<ul style="list-style-type: none"><li>• Bradford District Local Infrastructure Plan (LIP) Update (2021)</li><li>• Bradford District Open Space Needs and Demand Study (2020)</li><li>• Bradford District Open Space Assessment (2020)</li><li>• Bradford District Selective Green Belt Review (2020/21)</li></ul>

	<ul style="list-style-type: none"> <li>• Bradford District Site Assessment Methodology and Report (2020)</li> <li>• Bradford District Updated Demographic Evidence (2020)</li> <li>• Bradford District Strategic Land Assessments (SLA) (2020)</li> <li>• Duty to Cooperate Action Plan</li> <li>• Employment Needs Assessment and Land Review (ENALR) (2020)</li> <li>• Future Employment Analysis (ENALR addendum) (2021)</li> <li>• Five Year Housing Land Supply Statement</li> <li>• Flood Risk Technical Note and Position Statement (2021)</li> <li>• Gypsy and Traveller Needs Assessment (GTNA) Update (2021)</li> <li>• Heritage Impact Assessments Note and Assessments (2020)</li> <li>• Local Insights – Area and Settlements Guides (2020)</li> <li>• Retail and Leisure Study (2019)</li> <li>• Strategic Housing Marker Assessment (SHMA) Update (2021)</li> <li>• Whole Plan Viability Assessment (Part 1) (2019)</li> </ul>
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### **Availability of publication documentation**

2.3 Due to the current restrictions resulting from the Covid-19 pandemic, the Council’s consultation activity and events will be online only with all consultation material listed above being made publically available to view and comment upon download on the Council’s [consultation website \(OpusConsult\)](#) with links also from the Council’s Local Plan web pages which can be accessed via the [Planning Policy web pages](#). This is in line with the Governments updated regulations relating to the ‘Availability of Documents’.

- 2.4 In accordance with the [Governments temporary regulations](#) which includes changes to the availability of documents, the provision of paper copies will not be available during this consultation.
- 2.5 In accordance with Regulation 36, any requests made to the Council for a copy of the consultation documents (listed in Table 1), either in whole or part or electronic or hard copy, will be met as soon as reasonably practicable after receipt of the request. Electronic copies will be free of charge however, there will be a charge incurred for requests for a whole or part hard copy document. This charge will cover the Councils materials, printing and administration costs.<sup>2</sup>
- 2.6 **Please note that hard copies of consultation documents will not be available at the start of the consultation period due to Covid-19 national lockdown.** Once government restrictions are lifted hardcopies of the consultation material will be made available in the specified deposit locations when it becomes safe and practicable to do so and in line with any updated regulations.

**TABLE 2: DEPOSIT LOCATIONS**

<b>COUNCIL'S PRINCIPAL OFFICE</b>
<p><b>Britannia House</b>, Hall Ings, Bradford BD1 1HX</p> <ul style="list-style-type: none"> <li>• Mon-Thurs 9am to 5pm, Fri 9am to 4.30pm</li> <li>• Telephone: (01274) 434605</li> </ul>
<b>OTHER COUNCIL OFFICES</b>
<p><b>Shipley Town Hall</b>, Kirkgate, Shipley, BD18 3EJ</p> <ul style="list-style-type: none"> <li>• Mon-Thurs 8.30am to 5pm, Fri 8.30am to 4.30pm</li> <li>• Telephone: (01274) 437146</li> </ul>
<p><b>Keighley Town Hall</b>, Bow Street, Keighley, BD21 3PA</p> <ul style="list-style-type: none"> <li>• Mon-Thurs 8.30am to 5pm, Fri 9am to 4.30pm</li> <li>• Telephone: (01535) 618252</li> </ul>

<sup>2</sup> The Town & Country Planning (Local Planning) (England) Regulations 2012; Part 9; 36 (page 17)  
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<p><b>Ilkley Town Hall</b>, Station Road, Ilkley, LS29 8HA</p> <ul style="list-style-type: none"> <li>• <i>By appointment only</i></li> <li>• Telephone: (01274) 434605</li> </ul>
<p><b>MAIN COUNCIL LIBRARIES</b></p>
<p><b>Central Library (Local Studies)</b>, Princes Way, Bradford, BD1 1NN</p> <ul style="list-style-type: none"> <li>• Mon-Thurs 9am to 7.00pm, Fri -Sat 9am to 5pm</li> <li>• Telephone: (01274) 433688</li> </ul>
<p><b>City Library</b>, Centenary Square, Bradford, BD1 1SD</p> <ul style="list-style-type: none"> <li>• Mon-Thurs 9am to 7.00pm, Fri -Sat 9am to 5pm</li> <li>• Telephone: (01274) 433600</li> </ul>
<p><b>Shipley Library</b>, 2 Wellcroft, Shipley, BD18 2QH</p> <ul style="list-style-type: none"> <li>• Mon-Fri 9am to 7pm, Sat 9am to 5pm</li> <li>• Telephone: (01274) 437150</li> </ul>
<p><b>Bingley Library</b>, Myrtle Walk, Bingley, BD16 1AW</p> <ul style="list-style-type: none"> <li>• Mon-Fri 9am to 7pm, Sat 9am to 5pm</li> <li>• Telephone: (01274) 438780</li> </ul>
<p><b>Keighley Library</b>, North Street, Keighley, BD21 3SX</p> <ul style="list-style-type: none"> <li>• Mon-Fri 9am to 7pm, Sat 9am to 5pm</li> <li>• Telephone: (01535) 618212</li> </ul>
<p><b>Ilkley Library</b>, Station Road, Ilkley, LS29 8AH</p> <ul style="list-style-type: none"> <li>• Mon-Fri 9am to 7pm, Sat 9am to 5pm</li> <li>• Telephone: (01943) 436225</li> </ul>

### **Consultees and key mechanisms for engagement**

- 2.7 A range of stakeholders will be notified of the issuing of the consultation document for formal representations. Appendix 1 provides a list of statutory bodies and key stakeholders, general consultees such as groups and organisations.
- 2.8 In order to comply with the adopted Revised Statement of Community Involvement a range of consultation mechanisms are proposed to meet the principles and objectives set out in Section 1. Table 3 overleaf sets out the key mechanisms which will be used during the consultation stage and who
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the target audience would be and the desired outcome which is intended to be achieved.



**Table 3: Joint Engagement Strategy - Mechanisms for Engagement**

Engagement Activity	Objective / Desired Outcome	Enabling Activities
<b>Elected Member Briefings</b>	<ul style="list-style-type: none"> <li>– Develop a greater understanding of the strategy and the approach adopted.</li> <li>– Gain a shared consensus and ownership of the documents.</li> <li>– Enable Members to confidently discuss plans with their local communities and residents.</li> <li>– Limit the number of unanticipated objections in later stages of plan making both from Members and the community.</li> <li>– Comply with the Regulations and the Revised SCI.</li> </ul>	<ul style="list-style-type: none"> <li>– Member presentations</li> <li>– Issue a briefing note to provide a background and context to the consultation.</li> <li>– Invite Members to briefing sessions or offer 1:1 discussion in person or via telephone/email/online meeting</li> <li>– Issue a copy of the e-bulletin to all Members.</li> <li>– Issue invites to all consultation events, and targeted invites for any events in relation specific communities/wards.</li> </ul>
<b>Press Briefing</b>	<ul style="list-style-type: none"> <li>– Local press coverage which accurately reports the nature of the consultation, intention and desired outcome with links to how to respond to the consultation and by what date.</li> </ul>	<ul style="list-style-type: none"> <li>– Issue press notice outlining the two consultations</li> <li>– Discuss the plan proposals with a press official</li> <li>– Take advantage of any offers to conduct radio interviews</li> </ul>

<p><b>CBMDC (Planning Policy) website</b></p>	<ul style="list-style-type: none"> <li>– Enable access to electronic copies of the consultation documents and supporting documents.</li> <li>– Enable access to the OpusConsult consultation software to make representations</li> <li>– Comply with Regulation 35 and the Revised SCI.</li> </ul>	<ul style="list-style-type: none"> <li>– Dedicated consultation pages for each plan clearly stating how to view and comment on the proposals.</li> <li>– Access to OpusConsult and OpusMaps to allow comments on specific elements of the plan and/or sites.</li> <li>– Consultation banner on all planning pages to promote the consultation.</li> </ul>
<p><b>Consultation documents available for viewing at CBMDC deposit locations</b> <i>N.b – When permitted due to Covid-19 restrictions</i></p>	<ul style="list-style-type: none"> <li>– Enable access to hard copies of the consultation materials for those who do not have access to a computer/the internet.</li> <li>– Comply with Regulation 35 and the Revised SCI.</li> </ul>	<ul style="list-style-type: none"> <li>– Produce hard copies of the consultation documents with a helpful guide to assist users.</li> <li>– Posters to advertise the consultation and where to find the documents.</li> </ul>
<p><b>Plan-it Bradford e-Newsletter</b></p>	<ul style="list-style-type: none"> <li>– Advertise and promote the consultation to a target audience.</li> </ul>	<ul style="list-style-type: none"> <li>– Issue a StayConnected e-Bulletin to members of the Planning Policy subscribers list and statutory consultees.</li> <li>– Place a copy of the newsletter on the Planning Policy webpage</li> </ul>

<b>CBMDC Social Media Platforms (e.g. Facebook &amp; Twitter - @BradfordLocalPlan )</b>	<ul style="list-style-type: none"> <li>– Increase promotion of the consultation to reach a wider local audience.</li> <li>– Gain comments from the local communities whom maybe affected by the proposals.</li> <li>– Limit the number of objections at later stages of plan making.</li> </ul>	<ul style="list-style-type: none"> <li>– Publish posts/tweets to promote the consultation and directing people to the consultation materials throughout the consultation.</li> </ul>
<b>Targeted consultation – Statutory Consultees</b>	<ul style="list-style-type: none"> <li>– Publicise the consultation to allow bodies to consider and comment on the proposals.</li> <li>– Limit the number of unanticipated objections at later stages of plan making.</li> </ul>	<ul style="list-style-type: none"> <li>– Letter or email sent to statutory body notifying them of the consultation, where to find the information and how to submit comments.</li> <li>– Issue invites to specific consultation events</li> </ul>
<b>Targeted consultation – Duty to Cooperate bodies (adjoining Local Authorities)</b>	<ul style="list-style-type: none"> <li>– Create a sense of shared understanding between the Duty to Cooperate bodies.</li> <li>– Limit the number of unanticipated objections at later stages of plan making.</li> <li>– Comply with Regulations and the Revised SCI</li> </ul>	<ul style="list-style-type: none"> <li>– Letter or email sent notifying the body of the consultation, where to find the information and how to submit comments.</li> <li>– Issue invites to specific virtual consultation events.</li> <li>– Hold 1:1 virtual meetings to discuss particular issues.</li> </ul>

<p><b>Targeted consultation – Town, Parish and Village Councils within the Bradford District</b></p>	<ul style="list-style-type: none"> <li>– Create a sense of shared understanding between the Council and the local Councils.</li> <li>– Limit the number of unanticipated objections in later stages of plan making.</li> <li>– Comply with the Regulations and the Revised SCI.</li> </ul>	<ul style="list-style-type: none"> <li>– E-bulletin sent to all Town, Parish and Village Council's to notify them of the consultation and how to submit comment.</li> <li>– Issue invites to specific virtual consultation events</li> </ul>
<p><b>Targeted consultation – General consultation bodies</b></p>	<ul style="list-style-type: none"> <li>– Promote a greater understanding of the Local Plan and the strategic direction of the individual plans to allow bodies to comment on the proposals..</li> <li>– Limit the number of unanticipated objections in later stages of plan making.</li> <li>– Comply with the Regulations and the Revised SCI.</li> </ul>	<ul style="list-style-type: none"> <li>– Issue an e-bulletin to notify subscribers of the consultations and how to submit comments.</li> <li>– Invite to specific virtual consultation events</li> </ul>

<p><b>Targeted consultation – StayConnected Subscribers to Planning Policy</b></p>	<ul style="list-style-type: none"> <li>– Promote a greater understanding of the Local Plan and the strategic direction of the individual plans to allow individuals to effectively comment on the proposals.</li> <li>– Limit the number of unanticipated objections in later stages of plan making.</li> <li>– Comply with the Regulations and the Revised SCI.</li> </ul>	<ul style="list-style-type: none"> <li>– Issue an e-bulletin to notify subscribers of the consultations and how to submit comments.</li> <li>– Issue invites to specific virtual consultation events</li> </ul>
<p><b>Targeted consultation – internal CBMDC Services / Departments</b></p>	<ul style="list-style-type: none"> <li>– Create a sense of shared understanding between the Council departments.</li> </ul>	<ul style="list-style-type: none"> <li>– Email all relevant Department Strategic Directors /Assistant Directors.</li> <li>– Targeted contact will be made with key departments or officers through meetings, E-mail and telephone conversations to discuss elements of the plans.</li> </ul>

<p><b>Targeted consultation – Local Strategic Partnership (Bradford District Partnership), including:</b></p> <ul style="list-style-type: none"> <li>• <b>Health &amp; Wellbeing Board</b></li> <li>• <b>Bradford economic Partnership</b></li> <li>• <b>Children’s Trust</b></li> <li>• <b>Community Safety Partnership</b></li> <li>• <b>Stronger Communities Partnership</b></li> </ul>	<ul style="list-style-type: none"> <li>– Create a sense of shared understanding between the Council and the local partnerships to promote greater unity across all plans, policies and strategies.</li> </ul>	<ul style="list-style-type: none"> <li>– Targeted contact will be made with key contacts / officers to raise awareness of the consultations and proposals through meetings, E-mail and telephone conversations to discuss the plans.</li> </ul>
<p><b>Bradford District Assembly – CNET</b></p>	<ul style="list-style-type: none"> <li>– Gain a greater understanding of the views and opinions of various community groups</li> </ul>	<ul style="list-style-type: none"> <li>– Issue an e-bulletin to notify subscribers of the consultations and how to submit comments.</li> <li>– Issue invites to specific virtual consultation events</li> </ul>
<p><b>(Virtual) Public meetings</b></p>	<ul style="list-style-type: none"> <li>– Increase awareness of the consultations and the proposals being put forward.</li> </ul>	<ul style="list-style-type: none"> <li>– Virtual exhibitions / PowerPoint videos</li> </ul>

<p><b>(Virtual) Public meetings - Area based meetings / Local Council meetings</b></p>	<ul style="list-style-type: none"> <li>- Increase awareness of the consultations and the proposals being put forward.</li> <li>- Promote a greater understanding of the Local Plan and the strategic direction of the individual plans to allow individuals to effectively comment on the proposals.</li> </ul>	<ul style="list-style-type: none"> <li>- Virtual exhibitions / PowerPoint videos</li> </ul>
<p><b>(Virtual) Focus groups or workshops (Topic / Area / Drop-in)</b></p>	<ul style="list-style-type: none"> <li>- Increase awareness of the consultations and the proposals being put forward.</li> <li>- Promote a greater understanding of the Local Plan and the strategic direction of the individual plans to allow individuals to effectively comment on the proposals.</li> </ul>	<ul style="list-style-type: none"> <li>- Virtual exhibitions / PowerPoint videos</li> </ul>
<p><b>Developer Forum</b></p>	<ul style="list-style-type: none"> <li>- Create a sense of shared understanding between the Council and the 'Market'.</li> <li>- Gaining a 'real world' perspective in terms of viability, deliverability.</li> <li>- Limit the number of unanticipated objections in later stages of plan making.</li> </ul>	<ul style="list-style-type: none"> <li>- Invite major housing developers, agents and landowners to an (online) event</li> </ul>

<b>Mobility Planning Group</b>	<ul style="list-style-type: none"> <li>– Gain a greater understanding of the views of members of this public forum looking at mobility, accessibility and design issues within the District.</li> </ul>	<ul style="list-style-type: none"> <li>– Invite group members to comment on the proposals</li> <li>– Attend any virtual group meetings to present and discuss the proposals and promote the submission of comments.</li> </ul>
<b>Neighbourhood Forums and area partnerships</b>	<ul style="list-style-type: none"> <li>– Promote the consultation within local communities</li> <li>– Gain a greater understanding of the views and opinions of communities within the District.</li> </ul>	<ul style="list-style-type: none"> <li>– Liaise with Area Coordinators and ward officers to disseminate information to local groups</li> </ul>
<b>Youth Groups</b>	<ul style="list-style-type: none"> <li>– Gain a greater understanding of the views and opinions of younger people</li> </ul>	<ul style="list-style-type: none"> <li>– Targeted consultation with the Bradford &amp; Keighley Youth Council / Parliament</li> <li>– Schools engagement (if possible)</li> </ul>
<b>Minority Groups</b>	<ul style="list-style-type: none"> <li>– Gain a greater understanding of the views and opinions from people from various minority groups within the District</li> </ul>	<ul style="list-style-type: none"> <li>– Targeted consultation with faith groups across the district</li> <li>– Liaise with Area Coordinators and ward officers to disseminate information to local groups</li> </ul>
<b>Planning Aid England</b> <i>(potential engagement partner)</i>	<ul style="list-style-type: none"> <li>– Assistance and targeted consultations with hard to reach groups and communities to gain a greater understanding of the needs and views of minority groups within the District.</li> </ul>	<ul style="list-style-type: none"> <li>– Planning Aid England to offer free and impartial advice to individuals and groups needing assistance with the planning system.</li> </ul>



## **Impact of the Coronavirus (Covid19) pandemic on public consultations**

- 2.9 Whilst preparing this public consultation, the Local Plan timetable has been disrupted by the Coronavirus (Covid19) pandemic which has required the Council to re-think how it can effectively engage and consult with its communities and stakeholders in a safely.
- 2.10 With social distancing measures currently in place for the foreseeable future, the Council must be assured that this consultation and the consultation methods due to be carried out as set out within this plan are safe and can be carried out in accordance with the current Government guidance on being Covid19 secure and local plan making.
- 2.11 There are two key issues to be addressed prior to the consultation commencing. The first relates to the issuing of hard copies of the consultation documents. Whilst all the consultation materials are available online and this is the most popular way of viewing the documents, the Council must also place hard copies of the documents on deposit for those people who wish to inspect them at a main local library or the main Council offices. This is a requirement as set out in Regulation 35 'Availability of Documents' and in the Council's revised SCI. Key considerations include:
- Adhering to the current guidelines and being 'Covid Secure';
  - Social distancing restrictions which may be in place at the location;
  - Potential of transfer of the virus to those handling the documents.
- 2.12 The second issue relates to how the Local Plan team can undertake engagement activities such as meetings, workshops, drop in sessions safely and within the current government guidelines. Such activities may be undertaken online rather than face-to-face or in another highly managed way to adhere to guidelines.
- 2.13 The Council will undertake a risk assessment for this consultation stage in order to minimise any risks of spreading the virus between staff, residents and stakeholders. The Local Plan team will continuously monitor the ever changing situation and the guidance produced to ensure that there are no unintended risks being taken. Certain methods of engagement, whilst identified in this Joint Engagement Strategy, may have to be adapted, altered or even cancelled as a result of the Covid19 pandemic.

2.14 Whilst there may be certain elements of this Engagement Plan which cannot be undertaken due to unforeseen restrictions, the ability to view consultation documents online and submit comments to the Council via the Consultation Portal – (OpusConsult) will be promoted as the primary and safest method of consultation. Officers within the Local Plan team will be available to offer additional advice and assistance if required.

## **PART THREE: NEXT STEPS**

### **Record and Publication of Consultation Responses**

- 3.1 During this consultation, the Council will promote the submission of formal written representations by electronic communications through the Council's consultation portal (OpusConsult) and will also accept comments via Email and postal submissions.
- 3.2 The Council will collate and record all representations made at the publication stage. If the consideration of the representations highlights an issue which would make the plan unsound the regulations allow for further changes prior to submission to Government, although these will be an exception. A copy off the representations will be sent to the Planning Inspector.

### **Submission to Government**

- 3.3 Following submission to Government an independent inspector will be appointed to undertake the examination of the Local Plan, examining specifically the soundness, legal compliance and the duty to co-operate. The examination will take the form of roundtable hearings into key matters determined by the Inspector taking into account the representations received. Those who made a representation can request to appear at the examination. The Inspector would normally review the plan and representations to be satisfied that the plan can proceed to examination.
- 3.4 Following examination, the Inspector will provide a report setting out whether the plan is sound, legally compliant and meets the requirements of the duty to co-operate. The inspector can recommend non substantive changes to the plan as part of the report. If significant soundness issues are found they may result in the plan being found unsound and further work required and the plan being resubmitted for examination at a later date.
- 3.5 If the plan is found to be 'sound' the inspectors report and recommendations would be considered by the Council and a decision made as to formal adoption. Once adopted the Bradford District Local Plan would be part of the statutory plan for the District and would replace the Replacement Unitary Development Plan (RUDP).

## APPENDIX 1: LIST OF STATUTORY CONSULTEES

### 1. List of Statutory Consultees (as specified under Regulation 25)

#### Statutory Consultees

- English Heritage
- Environment Agency
- Natural England
- Natural England – West Yorkshire Team

#### Specific Consultation Bodies and Infrastructure Organisations:

- British Telecom
- Highways Agency – Yorkshire & Humber
- Homes & Communities Agency
- Local Government Yorkshire & Humber
- National Grid
- Network Rail
- NHS Airedale, Wharfedale and Craven Clinical Commissioning Group
- NHS Bradford City & Bradford District Clinical Commissioning Group
- Telewest Communications
- The Coal Authority
- Transco (North of England)
- West Yorkshire Police
- West Yorkshire Police & Crime Commissioner
- West Yorkshire Police Crime Prevention
- Yorkshire Electricity
- Yorkshire Water Services Ltd

#### Adjoining Local Planning Authorities:

- Calderdale Metropolitan District Council
- Craven District Council
- Harrogate District Council
- Kirklees Metropolitan District Council
- Lancashire County Council
- Leeds Metropolitan District Council
- North Yorkshire County Council
- Pendle Borough Council
- Wakefield Metropolitan District Council

#### Town and Parish Councils in Bradford District:

- Addingham Parish Council
- Baildon Parish Council
- Bradford Trident Community Council
- Bingley Town Council
- Burley Parish Council
- Clayton Parish Council
- Cullingworth Parish Council
- Denholme Town Council
- Harden Parish Council
- Haworth, Cross Roads & Stanbury Parish Council
- Ilkley Town Council
- Keighley Town Council
- Menston Parish Council
- Oxenhope Village Council

**Town and Parish Councils in****Neighbouring Local Authority Areas:**

- Bradleys Both Parish Council
- Cononley Parish Council
- Cowling Parish Council
- Denton Parish Council
- Draughton Parish Council
- Drighlington Parish Council
- Farnhill Parish Council
- Gildersome Parish Council
- Glusburn Parish Council
- Laneshaw Bridge Parish Council
- Middleton Parish Council
- Nesfield with Langbar Parish Council
- Otley Town Council
- Sutton-in-Craven Parish Council
- Trawden Forest Parish Council
- Wadsworth Parish Council
- Weston Parish Council

- Sandy Lane Parish Council
- Shipley Town Council
- Silsden Town Council
- Steeton with Eastburn Parish Council
- Wilsden Parish Council
- Wrose Parish Council

**City of Bradford Metropolitan District Council - Elected Members 2019-2020:**

- 90 Local Councillors

**Members of Parliament (MPs)**

- Bradford East – Imran Hussain MP
- Bradford South – Judith Cummins MP
- Bradford West – Naz Shah MP
- Keighley – Robbie Moore MP
- Shipley – Philip Davies MP



FEBRUARY 2021